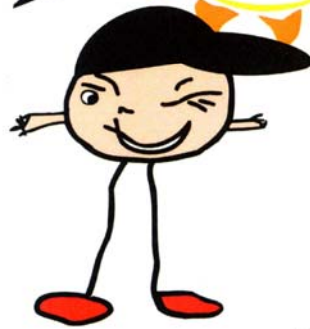


# **Emergo Respite Services Autism and other P.D.D.s**

Services de  
répit  
Emergo



Autisme et autres T.E.D.

## **Information Booklet School Respite 2008-2009**



*Dear members,*

*It is with great pleasure that the Emergo Respite Services Team is sending you the 2008-2009 School Respite Registration Booklet.*

*You will find in this mailing an information booklet (to keep) and a registration booklet (to send back).*

*If you have any questions or suggestions regarding programming or registration procedures, I invite you to contact us by phone at 514-931-2882 or by Email at one of the following addresses:*

[repit-emergojosee@bellnet.ca](mailto:repit-emergojosee@bellnet.ca)

[repit-emergo-evelyn@bellnet.ca](mailto:repit-emergo-evelyn@bellnet.ca)

*Josée Fillion,  
Executive Director*

*Evelyne Renaud,  
Secretary*

# REGISTRATION PROCEDURES

## TO BE READ ATTENTIVELY

1. The processing of the registration forms is done upon reception of **originals** only. Do not forget: **FIRST COME, FIRST SERVED**. The date of the stamping upon reception at our office is proof of the order of arrival. The form must be sent to us by **regular mail**. No registration form will be accepted by phone, fax, email, priority post or in person.
2. All payments (check, bank or mail money order) must be addressed to: "Emergo Respite Services – Autism and other P.D.D.s". You must also write the **first and last name** of the participant on the front of the check.
3. The **twenty dollar** (\$20,00) payment of registration fees (check, bank or mail money order) must be attached to the registration form of the participant. In case of cancellation, this amount is not reimbursed.
4. All documents and payments must be sent to our **Montreal Office**.
5. The cost of each respite is payable at least **two weeks before** the scheduled respite date. Upon reception of the confirmation of your respites, you can send us post-dated checks. In case of cancellation for medical reasons or death of an immediate family member, a partial reimbursement could be granted upon the presentation of supporting documents. No refund is given if a participant leaves prematurely.

## DOCUMENTS TO BE RETURNED

Registration form	<input type="checkbox"/>
Medication schedule	<input type="checkbox"/>
Consent forms	<input type="checkbox"/>
Registration fees (\$20,00)	<input type="checkbox"/>
Membership fees (\$25,00), if applicable	<input type="checkbox"/>

# TO CONTACT US

## HEAD OFFICE

**Emergo Respite Services – Autism and other P.D.D.s**

**2 300, West René Lévesque Boulevard  
Montreal (Quebec) H3H 2R5**

**Phone: 514-931-2882**

**Fax: 514-931-2397**

**[www.servicesderepiteemergo.com](http://www.servicesderepiteemergo.com)**



## DURING THE RESPITE

### COLONIE LES BOSQUETS ALBERT HUDON SITE

**Colonie Les Bosquets**

**Emergo Respite Services – Autism and other P.D.D.s**

**756 Chemin des Patriotes  
Otterburn Park, QC G3H 1Z5**

**Phone: 450-467-5492**

# IMPORTANT INFORMATION

## MEDICATION

We require for all participants who are under medication to bring small **containers** with compartments available in pharmacy. Do not forget to appropriately **identify** the participant's container and give it to the person in charge of nursing along with his **Medicare card** when arriving at camp. Moreover, for each drug, you must obligatorily provide **the prescription** or a photocopy of it. All the drugs that must be taken "as needed" must also be accompanied by a **valid prescription**.

## SPECIAL DIET

Following the decision taken by the Executive Committee, for any child following a special diet, the parent must provide sufficient food for **the total duration of the stay**.

The meals must be **prepared** and well **identified** (name of the child and content). You must also give us your child's menu for each day.

## CARDIAC PARTICIPANT

You must present a medical certificate attesting that the participant can take part in the activities and specify any restriction or limitation. **To be sent before September 1, 2008.**

## INCONTINENCE AND MENSTRUATIONS

Plan a sufficient quantity of protective underwear, diapers or sanitary pads for the total duration of the stay. **If we must buy some, we will be forced to bill you.**

## CONTAGIOUS DISEASES

If the participant has had, 15 days before his departure for camp, a contagious disease or if he has been in contact with a person carrying a contagious disease (mumps, chicken pox or other), **please warn the person in charge of nursing when arriving on the campsite.**

### **ALLERGIES TO NUTS**

It is **formally prohibited** to bring food (snacks, meals, etc.) containing or that may contain traces of nuts on the campsite.

### **COMMUNICATION TOOLS**

Considering that there are many means of communication (communication books, pictograms, etc.), we ask you to bring, during your child's stay, **the communication tool that he uses**.

### **INTERVENTION PLAN**

We would very much appreciate if you could forward us by mail **a copy of your child's intervention plan**. This would allow us to offer him a better support.

### **CLOTHING AND ARTICLES TO BRING**

Please refer to the list of clothing included in this document. Do not forget to modify the quantities according to the needs of the participant. Caution: all the personal clothing and objects must be **clearly identified**.

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## **IMPORTANT**

**We are not responsible for lost articles or clothing.**

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# CLOTHING AND ARTICLES TO BRING

## At all times:

- 2-3 underwear
- 2-3 pairs of socks
- 1 pair of warm socks
- 2-3 t-shirts
- 1 long sleeve sweater
- 2 long pants
- 1-2 pajamas
- 1 windbreaker
- 1 pair of shoes
- 1 pair of slippers
- 1 clothing bag identified (for dirty clothing)
- 2 facecloths
- 1 bath towels
- Soap, shampoo
- Comb or hairbrush
- Toothbrush and toothpaste
- Deodorant
- Medication
- Medicare card

## Depending on weather:

- Rain gear (coat and pants)
- Rain boots / snow boots
- Snow suit
- Tuque / mittens / scarf

# DEPARTURE AND RETURN

## DEPARTURE DAY:

You must drive your child to the **head office at 6:00 pm**. The transportation to camp is by school bus. We leave at 6:30 p.m. If you choose to take your child directly to camp, please let us know as well. In this case, the greeting will be at 7:30 p.m. at Colonie Les Bosquets Albert-Hudon.

Since the bus leaves at 6:30 p.m., after this time, you will have to drive your child at the camp site.

## RETURN DAY:

You must pick up your child at the **head office at 4:00 p.m.** If you wish to pick up your child directly at camp, you must do it at 2:00 p.m.

N.B.: If you do not drive and pick up your child yourself, please let us know and give us the name of the person who will be there in your place.

## ADAPTED TRANSPORTATION:

If your child is travelling with adapted transportation, please let us know. In this case, he must be **at the head office at 6:00 p.m.** Please make sure the driver waits for the arrival of the Emergo counselor. For the return trip, ask the adapted transportation to be there at **4:15 p.m.**

# HOW TO GET THERE

## COLONIE LES BOSQUETS ALBERT HUDON SITE

### OPTION 1

1. Drive towards the **Champlain Bridge** and cross it
2. Follow **AUT-10 E** towards Sherbrooke
3. Take exit **11** to reach **AUT-30 E** towards **Sorel/AUT-20/Québec**
4. Take exit **118** to reach **Boulevard Sir-Wilfrid-Laurier/RTE-116 E** towards **Beloeil**
5. After crossing the Richelieu River, **stay on your right**
6. Turn right on **Rue de Rouville** (down towards the river)
7. At the lights, turn **left** on **Chemin des Patriotes S** towards Otterburn Park
8. Keep going on **Chemin des Patriotes** until you get to Colonie Les Bosquets

### OPTION 2

1. Take **HIGHWAY 40** towards L-H-La Fontaine Tunnel
2. Follow the indications to reach **AUT-25 S/Trans-Canada Highway E** towards **AUT-20/L.-H.-La Fontaine Tunnel**
3. Keep going on **AUT-20 E/Trans-Canada Highway E**
4. Take exit **113** towards **Mont-St-Hilaire/St-Charles-Sur-Richelieu/Chemin des Patriotes/RTE-133**
5. At the stop, turn **right** on **Rue Brunet**
6. At the next stop, turn **left** on **Chemin des Patriotes N**
7. Keep going on **Chemin des Patriotes** until you get to Colonie Les Bosquets